



OFFICE OF THE PRINCIPAL & SECRETARY
MORIDHAL COLLEGE

[NAAC RE-ACCREDITED AT 'B' GRADE]

P.O. MORIDHAL, DIST. DHEMAJI, PIN - 787057 (ASSAM)

From :

Dr. K. Gogoi, M.A., Ph.D., B.Ed.
Principal & Secretary
Moridhal College, Moridhal

(M) 9954600273

E-mail: moridhalcollege@gmail.com
website: www.moridhalcollege.in

Ref. No.

Date.....

Proceedings of IQAC Executive Committee Meeting
Venue: Principal's Chamber, Moridhal College
Held on 18th September 2021
Time: 11.30 AM

On 18th September 2021, an executive meeting of the IQAC is at 11.30 AM under the Chairmanship of Dr. Kamal Gogoi, Principal of the college in the presence of the following members.

Members Present:

Signature

1. Dr. Kamal Gogoi, Chairman
2. Dr. Lekhan Gogoi, Co-ordinator
3. Dr. Pranabjyoti Gogoi, Int. Co-ordinator
4. Dr. Dipen Saikia, Member
5. Dr. Prodip Borah, Member
6. Pranab Kataky, Member
7. Umesh Dutta, Member
8. Hari Prasad Kaphley, Member
9. Bhupen Gogoi, Member
10. Tapan Kr. Chutia, Member
11. Girindra Saikia, Member
12. Suravi Gohain Dowarah, Member
13. Dilip Kr. Baruah, Member
14. Dharjya Jyoti Patowary, Member
15. Gunin Kr. Dutta, Member
16. Dipak Dutta, Student Member

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18/9/21

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18/9/2021

Agenda Items

1. Taking Chair by the Chairperson
2. Objectives of the Meeting by Coordinator
3. Compliances of the resolutions of the previous meeting
4. Discussion on –
 - a. Regarding commencement of Odd Semester classes
 - b. Regarding on-going new admission
 - c. Re-activation of extramural activities
 - d. Preparation of Academic Calendar
5. Others
6. Comments from the Chairperson and conclusion of the meeting

Minutes of the Meeting

An executive meeting of the IQAC was held on 18-09-2021 under the Chairmanship of Dr. Kamal Gogoi, Principal of the college. The objectives of the meeting was explained by Dr. Lekhan Gogoi, Coordinator of IQAC followed by intimation to the members about the action taken on resolutions adopted in the previous meeting held on 03-05-2021.

Action Taken Report on the Resolutions of the previous IQAC Meeting, dtd 03-05-2021

Resolution 1: Regarding the modus operandi of the MIS Committee as per resolution No. 3 of IQAC meeting with Teaching Staff, dated 10th April 2021, it is resolved that all the reports and information of different departments and committees be submitted to the MIS Committee for onward submission to IQAC as well as help IQAC for uploading in the college website as and when required.

Action Taken: Besides circulation of regular notifications and maintaining online admission process, the MIS Committee scrutinised reports of nine programmes/activities and sent to IQAC for uploading in the website.

Resolution 2: Since regular classes were not held for prolonged period during Covid-19 Pandemic situation, taking students' feedback will be kept in abeyance for this academic session.

Resolutions Taken on Agenda Items

The members present made thorough discussion on items of the agenda, and the following resolutions were taken unanimously:

Agenda Item 4.a: Regarding commencement of Odd Semester classes

Resolution 1: As per the notification and academic calendar of Dibrugarh University, even semester classes of 2nd, 4th and 6th semesters be held up till further notification from the university for respective end semester examination and necessary arrangement be made for holding of odd semester classes of 3rd and 5th semesters.

Agenda Item 4.b: Discussion regarding on-going new admission.

Resolution 2: Resolved that the faculty of the respective departments will help the Admission Committee in on-line admission process and orientation on course and programme be provided to newly admitted students.

Agenda Item 4.c: Discussion on re-activation of extramural activities.

Resolution 3: Since new normal situation restored after Pandemic, NSS and Committee for Extension Activities be advised to organise extension activities/programmes.


Principal
Moridhal College
P.O. Moridhal, Dhemajj

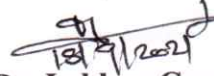
Agenda Item 4.d: Discussion on preparation of Academic Calendar.

Resolution 4 : Resolved that the Academic Calendar for the session 2021 – 2022 be prepared for odd semester on the basis of the Academic Calendar of Dibrugarh University starting the session from the month of September 2021.


18/9/21

(Dr. Kamal Gogoi)
Principal & Chairman
IQAC, Moridhal College

Principal
Moridhal College
P.O. Moridhal, Dhemaji


18/9/2021

(Dr. Lekhan Gogoi)
Co-ordinator IQAC
Moridhal College

Coordinator
IQAC
Moridhal College



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MORIDHAL COLLEGE

[NAAC RE-ACCREDITED AT 'B' GRADE]

P.O. MORIDHAL, DIST. DHEMAJI, PIN - 787057 (ASSAM)

From :

Dr. D. Saikia, M.A., Ph.D.
Principal & Secretary
Moridhal College, Moridhal

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Ref. No.

Date :

Proceedings of IQAC Executive Committee Meeting


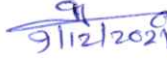
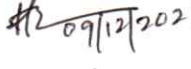
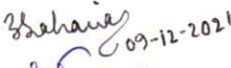

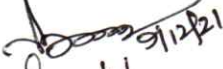

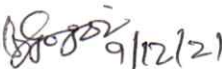
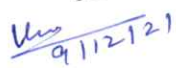
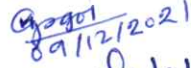

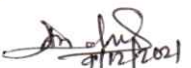
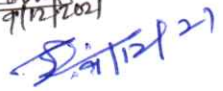
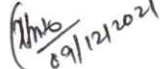



Venue: Conference Hall, Moridhal College

Held on 9th December 2021, Time: 11.00 AM

An executive meeting of the IQAC was held at 11.00 AM on 9th December 2021 under the Chairmanship of Dr. Dipen Saikia, newly appointed Principal of the college in the presence of the following members.

Members Present:

Signature

1. Dr. Dipen Saikia, Chairman 
2. Dr. Lekhan Gogoi, Co-ordinator 
3. Hari Prasad Kaphley, Jnt. Co-ordinator 
4. Dr. Bhabani Saharia, Asstt. Co-ordinator 
5. Pranab Katakya, Member 
6. Dr. Pradip Borah, Member 
7. Dr. Pranabjyoti Gogoi 
8. Bhupen Gogoi, Member 
9. Dr. Kabita Gogoi, Member 
10. Hiranya Gogoi, Member 
11. Suravi Gohain Dowarah, Member 
12. Amit Kumar Mandal, Member 
13. Umesh Dutta, Member, Senior Administrative Officer 
14. Tapan Kr. Chutia, Member, Senior Administrative Officer 
15. Gunin Kr. Dutta, Member, Senior Administrative Officer 
16. Dipak Dutta, Student Member 
17. Ajit Phukan, Member Alumni 

Agenda Items

1. Taking Chair by the Chairperson
2. Objectives of the Meeting by Coordinator
3. Compliances of the resolutions of the previous meeting dtd. 22-09-2022
4. Discussion on –
 - a. Renaming of Moridhal College Central Library dedicating to Founder Principal Dr. Kamal Gogoi
 - b. Conduct of programmes on value development
 - c. Organisation of Faculty Development Programme
5. Others
6. Comments from the Chairperson and conclusion of the meeting

Minutes of the Meeting

Under the Chairmanship of Dr. Dipen Saikia, Principal of the college, an executive meeting of the IQAC was held on 07-12-2021 at Conference Hall of the college at 11.00 AM. Dr. Lekhan Gogoi, Coordinator of IQAC explained the objectives of the meeting followed by intimation to the members about the action taken on resolutions adopted in the previous meeting held on 18-09-2021.

Action Taken Report on the Resolutions of the previous IQAC Meeting, dtd 18-09-2021

Resolution 1: As per the notification and academic calendar of Dibrugarh University, even semester classes of 2nd, 4th and 6th semesters be held up till further notification from the university for respective end semester examination and necessary arrangement be made for holding of odd semester classes of 3rd and 5th semesters.

Action Taken: The Academic Cell prepared Master Routine for Odd Semester classes and circulated notification to the respective departments to prepare Departmental Class Routine for starting classes from 21st September 2021.

Resolution 2: Resolved that the faculty of the respective departments will help the Admission Committee in on-line admission process and orientation on course and programme be provided to newly admitted students.

Action Taken: (i) The Departments helped in the admission process by making verification of forms and particulars of students seeking admission in the department.
(ii) The faculty of the departments provided orientation on Semester System, CBCS, Course and Syllabus to the students of their respective departments at the beginning of the session.
(iii) The IQAC organised Student Orientation on CBCS & Semester System of Education among the BA & BSc 1st semester students on 24th & 25th October 2021.

Resolution 3: Since new normal situation restored after Pandemic, NSS and Committee for Extension Activities be advised to organise extension activities/programmes.

Action Taken: (i) The NSS unit of the college organised awareness programme on Electoral Roll among the students of the college on 14th November 2021.
(ii) The NSS unit organised a quiz competition on Special Summary Revision of Electoral Roll among the students of the college on 22nd November 2021.


Principal
Moridhal College
P.O. Moridhal, Dhemaji

Resolution 4 : Resolved that the Academic Calendar for the session 2021 – 2022 be prepared for odd semester on the basis of the Academic Calendar of Dibrugarh University starting the session from the month of September 2021.

Action Taken: The Academic Cell prepared Academic Calendar for the session 2021-2022 on the basis of University Academic Calendar w.e.f. September 2021.

Resolutions Taken on Agenda Items

The members present made thorough discussion on items of the agenda, and the following resolutions were taken unanimously:

Agenda Item 4.a: a. Renaming of Moridhal College Central Library dedicating to Founder Principal Dr. Kamal Gogoi.

Resolution 1: The Central Library of the college be dedicated to the Founder Principal of the college and renamed as “DR KAMAL GOGOI CENTRAL LIBRARY (KGCL)”.

Agenda Item4.b: Conduct of programmes on value development.

Resolution 2: (a) The NSS and Committee for Extension Activities be informed to conduct value development programmes among the students in the last week of January 2022.


(b) The Student Union Election and the College Week be held as per the schedule of the academic calendar and the Departments of Assamese and Philosophy be informed to organise cultural cuisine exhibition on the eve of Magh Bihu.

Agenda Item4.c: Organisation of Faculty Development Programme

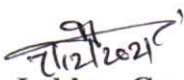
Resolution 3: A Faculty Development Programme on use of E-resource be organised at the initiative of IQAC jointly with Central Library of the college at the end part of December 2021.

Agenda Item5 : Others

Resolution 4: Parents-Teacher Meet be organised either by individual department or a cluster of departments at the end part of January 2022 and departments be informed for organising the same.


(Dr. Dipen Saikia)
Principal & Chairman
IQAC, Moridhal College

Principal
Moridhal College
P.O. Moridhal, Dhemaji


(Dr. Lekhan Gogoi)
Co-ordinator IQAC
Moridhal College

Coordinator
IQAC
Moridhal College



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Proceedings of IQAC Executive Committee Meeting

Venue: Conference Hall, Moridhal College




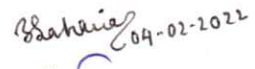

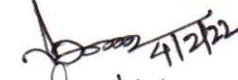
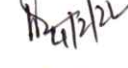
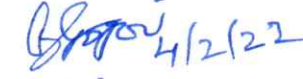

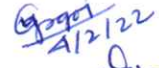

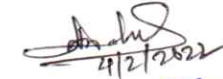
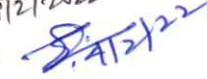
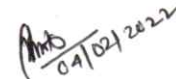
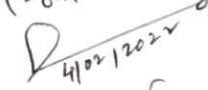
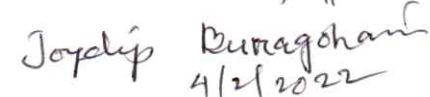
Held on 4th February 2022

Time: 1.00 PM

An executive meeting of the IQAC was held at 1.00 PM on 4th February 2022 under the Chairmanship of Dr. Dipen Saikia, Principal of the college in the presence of the following members.

Members Present:

Signature

1. Dr. Dipen Saikia, Chairman 
2. Dr. Lekhan Gogoi, Co-ordinator 
3. Hari Prasad Kaphley, Jnt. Co-ordinator 
4. Dr. Bhabani Saharia, Asstt. Co-ordinator 
5. Pranab Katakya, Member 
6. Dr. Pradip Borah, Member 
7. Dr. Pranabjyoti Gogoi, Member 
8. Bhupen Gogoi, Member 
9. Dr. Kabita Gogoi, Member 
10. Hiranya Gogoi, Member 
11. Suravi Gohain Dowarah, Member 
12. Amit Kumar Mandal, Member 
13. Umesh Dutta, Member, Senior Administrative Officer 
14. Tapan Kr. Chutia, Member, Senior Administrative Officer 
14. Gunin Kr. Dutta, Member, Senior Administrative Officer 
15. Joydeep Buragohain, Student Member 

Agenda Items

1. Taking Chair by the Chairperson
2. Objectives of the Meeting by Coordinator
3. Resolutions and Compliances of the previous meeting dtd. 07-12-2022
4. Discussion on-
 - (i) Conduct of Programmes on Faculty Development and Career Counselling
 - (ii) Procedure and Modalities of documentation related to Academic dimensions-
 - (a) Academic Cell
 - (b) Admission Committee
 - (c) Departments
 - (d) Examination Sub-committee
 - (e) Committee for End-Semester Examination
 - (f) Guidance and Counselling Cell
 - (g) Publication Cell
 - (h) ICT Cell
 - (i) Advisory Committee for Research Activities
5. Others
6. President's comments and conclusion of the meeting

Minutes of the Meeting

An executive meeting of the IQAC was held under the Chairmanship of Dr. Dipen Saikia, Principal of the college, on 04-02-2022 at Conference Hall of the college at 1.00 PM. Dr. Lekhan Gogoi, Coordinator of IQAC explained the objectives of the meeting followed by intimation to the members about the action taken on resolutions adopted in the previous meeting held on 07-12-2021.

Action Taken Report on the Resolutions of the previous IQAC Meeting, dtd 07-12-2021

Resolution 1: The Central Library of the college be dedicated to the Founder Principal of the college and renamed as "DR KAMAL GOGOI CENTRAL LIBRARY (KGCL)".

Action Taken: A special programme was organised for felicitation of Dr. Ranaj Pegu, Minister of Education, Welfare Plain Tribes and Backward Classes, Govt. of Assam on 30th January 2022 and on the occasion State Govt. funded digital Conference Hall of the college was inaugurated as well as the Central Library of the college was dedicated in the name founder Principal and renamed as DR. KAML GOGOI CENTRAL LIBRARY.

Resolution 2: (a) The NSS and Committee for Extension Activities be informed to conduct value development programmes among the students in the last week of January 2022.
(b) The Student Union Election and the College Week be held as per the schedule of the academic calendar and the Departments of Assamese and Philosophy be informed to organise cultural cuisine exhibition on the eve of Magh Bihu with a view to foster cultural traditions and values among the students.

Action Taken: (a.1) The NSS unit of the college observed the National Girl Child Day on 24th January 2022 among the faculty and the students of the college.
(a.2) The NSS unit of the college observed the National Voters Day on 25th January 2022 among the students of the college.
(b.1) The Student Union Election was held on 10th December, 2021 and the College Week was organised from 8th to 12th January 2022.
(b.2) Departments of Assamese and Philosophy organised cultural cuisine exhibition on the eve of Magh Bihu on 12th January 2022.


Principal
Moridhal College
P.O. Moridhal, Dhemaji

Resolution 3: A Faculty Development Programme on use of E-resource be organised at the initiative of IQAC jointly with Central Library of the college at the end part of December 2021.

Action Taken: Owing to busy schedule of Student Union Election and the ensuing College week, the proposed Faculty Development Programme could not be organised and the same will be re-scheduled in today's meeting.

Resolution 4: Parent-Teacher Meet be organised either by individual department or a cluster of departments at the end part of January 2022 and departments be informed for organising the same.

Action Taken: Parent-Teacher Meet was organised by the departments of Philosophy (dated 22 January 2022); English (dated 24 January 2022); and History, Sociology and Political Science (dated 2 February 2022). Rest of the departments are planning to organise the same in near future.

Resolutions Taken on Agenda Items

The members present made thorough discussion on items of the agenda, and the following resolutions were taken unanimously:

Agenda Item 4.a: Discussion on conduct of Programmes for Faculty Development and Career Counselling

Resolution 1: (a) The Faculty Development Programme on E-resource Use and E-content Development be organised in the last week of February, 2022.

(b) The Guidance and Counselling Cell be informed to organise a career guidance programme among the students.

Agenda Item 4.b: Discussion on procedure and modalities of documentation related to Academic dimensions.

Resolution 2: Procedure and modalities of documentation related to academic dimensions be prepared and circulated to the concerned departments, cells and individuals.


Agenda Item 5: Others

Resolution 3: (a) Since there is provision for verification of individual Teacher's Diary by the respective HoD, the need for separate HoD-Diary is not required and as such HoD-Diary be repealed.

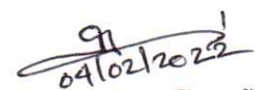
(b) An Alumni Meet be organised in the month of April 2022.

(c) With a view to cultivate research culture and encourage faculty for research work, a Research Fund be created to provide financial support to the researcher.

(d) Educational Institutions be communicated on matters of common interest in academic and cultural exchange and MoU be signed for implementation.


(Dr. Dipen Saikia)
Principal & Chairman
IQAC, Moridhal College

Principal
Moridhal College
P.O. Moridhal, Dhemaji


(Dr. Lekhan Gogoi)
Co-ordinator IQAC
Moridhal College

Coordinator
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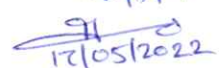

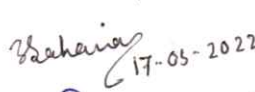

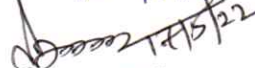



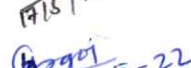


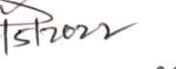
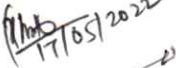

Date :

Minutes of IQAC Executive Meeting
Venue: Conference Hall, Moridhal College
Held on 17 May 2022
Time: 1:30 PM

On 17th May 2022, an executive meeting of the IQAC was held at 1.30 PM presided over by Principal of the college Dr. Dipen Saikia and attended by the following members.

Members Present:

Signature

- | | |
|---|---|
| 1. Dr. Dipen Saikia, Chairman | 
17/5/22 |
| 2. Dr. Lekhan Gogoi, Co-ordinator | 
17/05/2022 |
| 3. Hari Prasad Kaphley, Jnt. Co-ordinator | 
17/05/2022 |
| 4. Dr. Bhabani Saharia, Asstt. Co-ordinator | 
17-05-2022 |
| 5. Pranab Katakya, Member | 
17/5/22 |
| 6. Dr. Pradip Borah, Member | 
17/5/22 |
| 7. Dr. Pranabjyoti Gogoi | 
17/5/22 |
| 8. Bhupen Gogoi, Member | 
17/5/22 |
| 9. Dr. Kabita Gogoi, Member | 
17/5/22 |
| 10. Hiranya Gogoi, Member | 
17-05-22 |
| 11. Suravi Gohain Dowarah, Member | 
17/05/22 |
| 12. Amit Kumar Mandal, Member | 
17/5/2022 |
| 13. Tapan Kr. Chutia, Member, Senior Administrative Officer | 
17/05/2022 |
| 14. Gunin Kr. Dutta, Member, Senior Administrative Officer | 
17/05/2022 |
| 15. Priyabrat Gogoi, Student Member (GS) | 
17/05/2022 |

Agenda Items

1. Taking Chair by the Chairperson
2. Objectives of the Meeting by Coordinator
3. Compliances of the resolutions of the previous meeting dtd. 04-02-2022
4. Discussion on –
 - a. NAAC Manual Criteria wise Committee
 - b. Revised AQAR guideline of NAAC
 - c. Conduct of scheduled programmes and activities as per Action Plan up to the month June 2022.
5. Others
6. Comments from the Chairperson and conclusion of the meeting.

Minutes of the Meeting

Dr. Dipen Saikia, Principal & Chairman of the IQAC of the college presided over the executive meeting held on 17-05-2022 at Conference Hall of the college at 1.30 PM. Dr. Lekhan Gogoi, Coordinator of IQAC explained the objectives of the meeting followed by intimation to the members about the actions taken on resolutions adopted in the previous meeting held on 04-02-2022.

Action Taken Report on the Resolutions of the previous IQAC Meeting, dtd 04-02-2022

Resolution 1: (a) The Faculty Development Programme on E-resource Use and E-content Development be organised in the last week of February, 2022.
(b) The Guidance and Counselling Cell be informed to organise a career guidance programme among the students.

Action Taken: (a) A Faculty Development Programme on 'E-resource Use and E-content Development was organised on 22 February, 2022.
(b) Guidance and Counselling Programme could not be organised and the same will be rescheduled in the last week of May 2022.

Resolution 2: Procedure and modalities of documentation related to academic dimensions be prepared and circulated to the concerned departments, cells and individuals.

Action Taken: Procedure and modalities of documentation related to academic dimensions were prepared and accepted in the executive meeting dated 04-02-2022 and circulated to the concerned departments, cells and individuals.

Resolution 3: (a) Since there is provision for verification of individual Teacher's Diary by the respective HoD, the need for separate HoD-Diary is not required and as such HoD-Diary be repealed.

(b) An Alumni Meet be organised in the month of April 2022.

(c) With a view to cultivate research culture and encourage faculty for research work, a Research Fund be created to provide financial support to the researcher.

(d) Educational Institutions be communicated on matters of common interest in academic and cultural exchange and MoU be signed for implementation.

Action Taken: (a) HoD's-Diary has been repealed from the Academic Session 2022-2023.

(b) Department Alumni Meet was organised by the departments of Education (dated 27 February 2022), Economics (dated 30 March 2022), and Hindi (dated 17 April 2022) and other departments are going to organise soon.

(c) The process for creation of Research Fund is on going.

Saikia
Principal
Moridhal College
P.O. Moridhal, Dhemaji

- (d) An MoU was signed between Silapather College, Silapather and Moridhal College, moridhal, Dhemaji on 28 February 2022 for sharing academic resources.
- (e) As per the **Resolution No. 4** of IQAC executive meeting **dtd. 07-21-2021** and **Action Taken** placed in the IQAC executive meeting **dtd. 04-02-2022** regarding organising Parent-Teacher Meet, the departments which were to hold Parent Teacher Meet have organised the same as follows: (i) Departments of Economics, Mathematics, Physics and Statistics jointly on 6 February, 2022, (ii) Departments of Assamese, Hindi and Geography jointly on 7 February, 2022 , add (iii) Department of Botany, Anthropology and Computer Science jointly on 9 February 2022.

Resolutions Taken on Agenda Items

Thorough discussion was made on items of the agenda, and the following resolutions were adopted unanimously:

Agenda Item 4.a: Discussion on NAAC Manual Criteria wise Committee

Resolution 1: In pursuance of the Letter No. AHE.544/2021/9 dtd. Dispur 11 February 2022, Department of Higher Education, Govt. of Assam regarding formation of NAAC Manual Criterion wise Committee in colleges, draft of Seven Criterion-wise Committees be prepared by IQAC and place at the general meeting of the staff for finalisation.


Agenda Item 4.b: Discussion on revised AQAR guideline of NAAC

Resolution 2: The revised AQAR guidelines of NAAC be thoroughly intimated to the faculty members by IQAC.

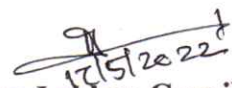
Agenda Item 4.c : Conduct of scheduled programmes and activities as per Action Plan up to the month of June 2022.

Resolution 3: (a) A Symposium on "Implementation of NEP 2020" be organised by IQAC in the month of June 2022.

(b) The scheduled programmes, activities and divas be organised and/or observed as per the Annual Action Plan and concern Committees, Cells and Departments be intimated for the same up to the month of June 2022.


(Dr. Dipen Saikia)
Principal & Chairman
IQAC, Moridhal College

Principal
Moridhal College
P.O. Moridhal, Dhemaji


(Dr. Lekhan Gogoi)
Co-ordinator IQAC
Moridhal College

Coordinator
IQAC
Moridhal College